

Claim registration – additional instructions

May 22, 2017

DOCUMENT BUSINESS NUMBER AND COURT FEE

As stated in Article 257 of Bankruptcy Law, when registering claims to the Extraordinary Trustee on Form 18 in two copies, the following must be included as well:

- Information for identifying the creditor
- Information for identifying the debtor
- Legal basis for the claim, the amount in HRK
- Indication of proof of existence of the claim
- Indication of proof of enforceable payment document in possession
- Proof of existing procedure in court

The claim registration is accompanied by the documents originating the claim as proof of the claim itself.

Considering that Form 18 is primarily used for claim application under bankruptcy proceedings, it states “Business number of document” where creditors should enter St-1138/2017. This is the case number under which the Extraordinary Administration is led by Zagreb Commercial Court. Entering this number is not mandatory, therefore this information can be left out when registering the claim, so all the claims that have been registered and their documents already sent do not need to be modified.

Regarding the Court Fees that are the revenues of the State Budget, according to Tariff no. 23 of the Law on Court Fees, to register each individual claim the creditor pays a fee in the amount of 2% of the claim, but no more than 500 kn. The amount that is the basis for determining the fee is the amount of claims that the creditor is registering.

Instructions for paying Court Fees:

mStart d.o.o.

HR/10000 Zagreb
Slavonska avenija 11^a
tel: 385 1/2372 100
fax: 385 1/2365 774
www.mstart.hr



Court Fee payment from abroad

SWIFT: NBHRHR2X

IBAN: HR1210010051863000160

Account number: (CC) 1001005-1863000160

Model: HR64

Reference number: 5045-20735-VAT or 5045-20735-case business number (case number should be entered as a numerical value – in this case 113817)

Beneficiary: Ministarstvo financija, Trgovački sud u Zagrebu (Ministry of Finance, Zagreb Commercial court)

Description of payment: Sudska pristojba (Court Fee)

<https://sudovi.pravosudje.hr/tzag/index.php?linkID=23>